

**Oregon Voluntary Agencies Active in Disaster**  
**ORVOAD**

**MEETING AGENDA**

March 16, 2010

2:00 - 4:00pm

Legacy Emanuel Hospital Medical Office Building

Parking and Entry off Graham Street on south of main building

Campus Map: <http://www.legacyhealth.org/body.cfm?id=1091>

2:000 - 4:00pm **ORVOAD Business Meeting**

1. Call to Order Kelli Bagby, Acting President
2. Reflection – Remembering Phyllis Wright Norene Goplen, Immediate  
Past President
3. COOPERATION:
  - A. Introductions
  - B. Treasurer’s Report Kelli Bagby
4. COMMUNICATION:
  - A. Approval of January, 2010 Minutes Kathleen Joy, Secretary
5. COORDINATION:
  - A. Facilitated Discussion: Establishing ORVOAD  
Priorities & Creating an Action Plan Robert Joy, Facilitator
  - B. Disaster Response Updates:
    - a) Long-term Recovery Committee Reports Clatsop & Columbia Counties
  - C. Local COAD/VOAD Reports Clackamas, Washington,  
Yamhill Counties
  - D. CAN Update Robert Joy
6. COLLABORATION:
  - A. Nominating Committee Kelli Bagby
  - B. Organization Updates All
7. Other Business As Needed
8. Next Meeting Date: Tuesday, May 18, 2010 - LOCATION????
9. Adjourn

# Oregon Voluntary Agencies Active in Disaster

**DRAFT**

## ORVOAD

Oregon Trail Chapter, American Red Cross

3131 North Vancouver Av Portland OR 97217

January 19, 2010

## MEETING MINUTES

### **Attendance:**

Alby, Dean- Oregon Food Bank  
Balnicky, Dick – FEMA Region X  
Colvin, Wendy- Mennonite Disaster Service  
Dickson, Sam – OR Department of Human Services  
Fagerholm, Kate – Oregon Trail Chapter, American Red Cross  
Galle, Maria- Medical Reserve Corps  
Herzogh, Jean Ellen- Presbyterian Disaster Services  
Hogan, Tom - Clackamas County COAD  
Joy, Kathleen - Volunteer Center Network of Oregon/Oregon Volunteers  
Lasher, Alice- Clackamas County Citizen Corps/ COAD  
Lutino, Maralea – Catholic Community Services  
Mayock, Steve – Oregon Volunteers  
Murray, Joseph- Oregon Office of Emergency Management  
Pellecer, Sam - Adventist Community Services - Disaster Relief  
Perino, Chuck – Oregon Office of Emergency Management  
Reuter, Scott – Clackamas County Long Term Disaster Relief Committee  
Scott, Kelly - Oregon Trail Chapter, American Red Cross  
Trier, Linda – Northwest District, Lutheran Church Missouri Synod  
Wenigman, Bruce - United Methodist Committee on Relief  
Whitney, Rhonda – Adventist Community Services – Disaster Relief

### 1:00pm - 2:30pm **Introduction to CAN -America's Coordinated Assistance Network**

Those in attendance for this Pre-meeting session were introduced via a web-based training to Coordinated Assistance Network (CAN), which is an unprecedented, multi-organizational partnership among some of the nation's leading nonprofit disaster relief organizations. Working in tandem with state and local relief agencies CAN is forging a new model of disaster recovery and preparedness for the United States.

### 2:30pm - 4:00pm **ORVOAD Business Meeting**

**Call to Order:** In the absence of the President and Vice-President, Treasurer Rhonda Whitney called the meeting to order at 2:35pm. She explained that President Phyllis Wright was hospitalized and had undergone exploratory surgery for a tumor located in the area behind her eyes. Test results are being awaited. Vice-President Kelli Bagby is still on maternity leave, and expected to return to work at the Salvation Army in early February. In the meantime, Rhonda has agreed to act as the ORVOAD lead contact and to convene meetings, with the support of Secretary Kathleen Joy.

**Reflection:** Kathleen Joy presented a self-evaluation tool for participants to use in reflecting on the impact on their lives of the teachings of Dr. Martin Luther King, whose birthday had been celebrated the previous day. Those in attendance were also asked to silently reflect on the health and wellbeing of the people of Haiti as well as the relief workers engaged in response to the recent earthquake.

## COOPERATION

**Introductions:** Linda Trier and Bruce Wenigman were both welcomed as new representatives to the group. Maralea Lutino was also welcomed back from her maternity leave and congratulated on the birth of her child.

**Treasurer's Report:** Rhonda reported that we currently have more than \$9,000 in the ORVOAD treasury, including funds pending distribution or return to the donor following the winter storms of 2007. This includes dues payments from 16 full members and 3 partner organizations. She also announced that the Executive Committee had determined we would offer five scholarships of \$200 each for member participants to participate in the national ORVOAD conference, which will be held in May in Orlando, Florida. Interested members are invited to contact Rhonda for application information. Participants were reminded that current dues payments are required in order to be eligible for a scholarship.

## COORDINATION

**State Disaster Plan Updates - ESF-6 Planning Group:** Joseph Murray, Oregon Emergency Management, reported that the state has been working for almost a year on updating the state plan for Emergency Service Function 6, which is devoted to Mass Care. Like all FEMA-designated functions, these activities are defined in the National Response Framework.

The Oregon Department of Human Services has been designated as the lead agency for development and implementation of the ESF-6 plan. ORVOAD is an important partner in planning and implementation of the plan. President Phyllis Wright represents our organization at the monthly planning meetings. In the event of a disaster, ORVOAD representatives will be located at the Oregon DHS disaster response center, which will be located in an area removed from the state EOC.

Dean Alby, who also attends the meetings as a representative of the Oregon Food Bank spoke about the progress the group is making in developing clear lines of communication and clear expectations about roles and responsibilities.

As a result of the earlier training provided to participants on the CAN program, Joseph inquired as to the relationships between CAN, AIDMATRIX and the casework that will be carried out by Oregon DHS with its clients. FEMA Region X Liaison Dick Balnicky reported that the systems are very complementary and provide a symbiosis of support for VOAD member organizations.

**Disaster Response Updates - Long-Term Recovery Committee Reports:** Scott Reuter reported that the Clatsop County committee is beginning its final wrap-up, which will include the development of a best practices document that can be shared with other communities interested in developing LTRCs. Church Reformed World Relief representatives are expected to return to complete a siding project, along with another group who will assist with final assistance to remaining open cases.

**Local COAD/VOAD Reports:** Alice Lasher of Clackamas County reported on preparedness funding available to the metro area counties through the Urban Areas Security Initiative (UASI) allocations received from FEMA. This funding will be used to support Citizen Corps activities. Several entities in the state combine Citizen Corps and COAD functions, since National Citizen Corps Council requirements identify many of the same organizations engaged in ORVOAD. Funding will be available for training, to upgrade amateur radio equipment, to plan for spontaneous disaster volunteer management, to support response capacity by community-based organizations, create and distribute preparedness education materials and exhibits, technology for webinars and speaker phones that will be available to partner organizations as well as county-specific volunteer recognition.

**Federal Recovery Planning;** Dick Balnicky provided information on several topics of interest –  
1) ORVOAD President Phyllis Wright has been selected to represent Region X on a NVOAD advisory council that will provide advice on the reinvention of the national VOAD organization.  
2) The Region X conference for ESF 6 will be held from June 6-8. ORVOAD will be invited to send a representative. Those interested in being considered for the designated representative slot should contact a member of the Executive Committee.

3) Dick suggested that ORVOAD develop a Googlegroup web presence that would allow members to upload documents of interest to everyone, such as sit reps from national organizations engaged in Haitian relief efforts. The Executive Committee will follow-up.

4) He then walked the group through a document detailing content from the "Post Katrina Emergency Management Reform Act" that was passed in 2006. The report contains information on implementation of a number of new/improved activities that will strengthen response capability and provide more support to communities and to response organizations. These include, but are not limited to transportation assistance for relocation, national emergency family registry and locator system, construction of permanent/semi-permanent housing in the continental US and strengthened credentialing requirements for relief workers.

5) He then distributed the Pre-decisional Draft of the new National Disaster Recovery Framework, which will guide federal and state involvement in recovery, thereby expanding options for support beyond those provided by VOAD member organizations and other faith-based and community groups. As further drafts are released, Dick will send them to ORVOAD officers who will post them on the website for members to review and comment.

## COMMUNICATION

**September, 2009 & November 2009 Minutes:** Approval of the minutes from the previous two meetings was moved by Maralea Lutino, seconded by Dean Alby and approved unanimously.

## COLLABORATION

**H1N1 Update:** In the absence of a Medical Reserve Corps representative, those present were reminded to visit [www.flu.oregon.gov](http://www.flu.oregon.gov) for the latest information on the virus.

**Organization Updates:** There were no additional organizational updates.

## Other Business As Needed

**CAN Network:** Those in attendance agreed that the ORVOAD Executive Committee should move forward with developing an agreement with CAN as the first step in local member access to the new system.

**Hosting the 2011 National VOAD Conference:** Rhonda reported that we had been asked to consider hosting the 2011 national VOAD conference. A discussion followed on roles and responsibilities, as well as benefits to the organization. Hosting the event would provide our members with a level of training not previously delivered in the state. At the same time, member agencies will need to commit to recruiting and supporting a significant number of volunteers to staff the event. Executive Committee members were asked to ascertain the deadline for making a decision.

## Next Meeting Date

Tuesday, March 16, 2010, from 2:00pm – 4:00pm at Emanuel Hospital, which is located one block south of the American Red Cross.

## Adjourn

There being no further business, the meeting was adjourned at 4:20pm.

Respectfully submitted,

*Kathleen A Joy*

Kathleen A. Joy  
Secretary